

JOB POSTING

JOB TITLE: Senior Planner
PATERSEN GRADE: C5
DEPARTMENT: Forestry Technical and Planning
LOCATION: Whiteriver
REPORTING TO: Group Planning Manager

PURPOSE OF THE JOB

The purpose of the Senior Planner is to manage various technical aspects of the forestry operation including enumeration and database management in cooperation with the Group Planning Manager. The Senior planner works at an operational level. Supervise enumerations and GIS teams to ensure that targets are met, and work quality comply with standards.

QUALIFICATIONS AND EXPERIENCE

Minimum Job Requirements:

- Degree or Diploma in Forestry with 5 years operational management of forestry planning experience.
- Budget and Financial administration management.
- Manpower and Human Resource Management with emphasis on leadership and mentorship qualities.
- Project management and Report writing.
- Advanced computer literacy with an emphasis on planning systems and programs.
- Advanced ArcGIS course.
- Microforest system and data database capability at the advanced level.
- HSS (Harvest Scheduling System) experience.
- Database management.
- Negotiation skills training.
- Forest Certification (SGS) and Forest Scenario Analyses Tool training (FORSAT)

The following experience is required:

The ideal candidate should possess strong interpersonal and communication skills, proficient financial and data analysis capabilities, expertise in report writing and data storage related to tree improvement, effective human capital management abilities, and a strong emphasis on safety management for a secure working environment.

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Private Bag X5024,
Stellenbosch, 7599

MTO Group | Jonkershoek Valley Road |
Jonkershoek | Stellenbosch | 7600

MTO Forestry (Pty) Ltd | Company Reg. No: 1994/006586/07

Directors: L L Xate (Chairman), G I Carrihill, H Maharaj, R Sewpersad, C M MacMurray, M J Solomon, X N Nkala (Ms), A Kapp (Mrs)
Alternates: D O Roberts | Company Secretary: C K Loydall (Mrs)

DUTIES AND RESPONSIBILITIES

- Support the Group Planning Manager in creating and maintaining sustainable timber resource plans, which encompass a five-year harvesting strategy, contingency plans for environmental risks, GIS training for staff, stakeholder communication, budget preparation, annual reports, field verification of plantations, and management of Permanent Sample Plots in the Microforest database.
- Ensure the accuracy and efficiency of the MTO-specific system tables and growing stock database through effective data management, support services, timely reporting, and comprehensive training on Microforest features.
- Oversee the maintenance and accuracy of the GIS database and spatial data, ensuring alignment with Microforest through regular updates, GPS integration, and management of annual harvesting maps and the Map Update register.
- Lead and train the enumeration team to ensure high-quality data integration into the Microforest system by overseeing Enumeration Plans, monitoring performance and accuracy, approving deviations, and conducting regular audits on measurement compliance.
- Stays abreast of technological advancements in forestry, overseeing drone projects and remote sensing technologies, while testing and implementing new tools such as GIS, satellite imagery, and enumeration techniques to enhance forestry practices.
- Assists in executing annual silviculture audits and supports the planning manager in identifying and developing new project initiatives.
- Oversee team management and mentoring, maintain attendance and overtime records for payroll, compile an annual training matrix, and annually revise performance contracts while conducting assessment reviews.

This appointment will be made strictly in accordance with the Company's Employment Equity Plan. If you do not receive a response from us within 21 working days of the closing date, please be advised that your application was unsuccessful.

Please apply directly to Freya Bahcic (freya@mto.co.za) with an updated CV as well as copies of qualifications. Any enquiries regarding this position can also be directed to Freya Bahcic. Applications should be received by the close of business on **19 February 2025**.

For more information about the MTO Group visit: www.mto.group

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